**Parental Consent**

Once your child has been identified as needing more support, a referral form will be completed with your signed consent.

This form is a thorough and comprehensive document requiring sufficient evidence to ensure that all appropriate efforts have been made by school to meet your child’s needs. Schools will be asked to include

as much information as possible about your child listing the support and resources your child has been accessing within school.



As parent/carer you will need to consent to your child being referred to the panel. You will be asked to complete the parent’s view section and to sign the form to enable the information to be shared. We hope that you will support this process as it is intended to get support for your child in a quicker, more responsive way.

If parent consent is not given, then the referral will be refused. This will mean that your child will not be able to access the support they need. Therefore, please ensure that you have signed the form and returned to school as soon as possible.

## The Referral Process

Once the referral form is completed by school it will be sent to the Resource and Support Panel. There is a deadline for

paperwork to be received. The information will be circulated to panel members prior to the three-weekly meeting. This will enable all panel members to get a thorough understanding of each child/young person.

At the Resource and Support Panel the various professionals will consider each individual case. It may result in a single assessment or a whole range of services working together. This collaborative approach ensures that early identification is achieved and paves the way for successful outcomes in school.

## Time Scales

As a parent/carer, you can be assured that the aim is to ensure your child has access to the best advice and

support they need as quickly as possible from a range of services and professionals.

If a referral is successful, minutes will be sent to school within 10 days of panel informing of the offer of resource and support. School will then inform you of the outcome of panel’s decision.

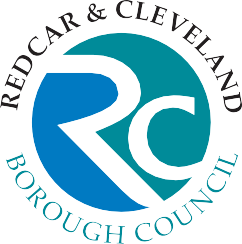
Representatives from the panel team will then liaise with schools/academies to ensure that actions are taken as appropriate.

If you have any further questions, please discuss with the SENDCO or referrer at your child’s school. Alternatively, you can contact:

**Telephone:** 01642 304503

**Email:** [RSP@redcar-cleveland.gov.uk](mailto:RSP@redcar-cleveland.gov.uk)

Information can also be found on the Peoples Information Network in Redcar and Cleveland by following the link: [Resource and Support Panel | Redcar & Cleveland: Information Directory (redcar-cleveland.gov.uk)](https://informationdirectory.redcar-cleveland.gov.uk/local-offer-send/my-child-needs-more-help-school/resource-and-support-panel)

**Resource and Support Panel**

**2024-2025**

# this is Redcar & Cleveland

## Our Commitment



Our children and young people in Redcar and Cleveland are entitled to a good education, one that is right for their needs, promotes high standards and the fulfillment of their potential.

They should be able to achieve their best, become confident individuals living fulfilling lives, and make a successful transition to adulthood, whether into employment, further or higher education or training. As part of our dedication to improving the outcomes for our children and young people in our area, we will be improving the support given to our local schools to remove barriers to learning and provide effective special educational provision to meet our children’s needs.

One of the ways we support them is through the Resource and Support Panel.

## The Resource and Support Panel

The Resource and Support Panel will meet every three weeks to discuss individual cases which have been referred via the pupil’s schools.

Schools can refer to the panel for a variety of reasons:

 To request a support from Educational Psychologist who will work within a multi-agency/family centered approach using the Adult’s First model.

 To request special advisory support– this can be for a literacy assessment by our specialist teacher or t o gain advice from our Autism or SEMH advisors.

 To access support through our hospital and community teaching for children too unwell to attend school

 To access in reach or outreach from one of our resourced provisions.

 To request high needs funding to support your child in school.

 For support prior to a referral for Education, Health, Care Plan

The panel will consist of a range of professionals such as Head Teachers, local authority representatives, Senior Educational Psychologists, Specialist teachers, Inclusion team and Virtual School Officers. The aim of the panel is to gain a holistic view of the child which will enable the correct services to quickly offer support to your child. However, school can highlight the specific support they would like on the form if necessary.

We aim to reduce parents/carers needing to communicate the same information to multiple services as well as reducing unnecessary paperwork for busy SENDCo’s and teachers by using only one referral form.

The panel members will ensure that schools have used a graduated approach to assessment of a pupil’s needs and they have received quality first teaching. However, sometimes more advice, support or high needs funding is needed, and this can be quickly delivered through the Resource and Support Panel.

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