



SENDCo Toolkit

2025-2026



SENDCO Toolkit 2025-2026



Objectives

This toolkit is an interactive PDF document with hyperlinks to provide practitioners with a central point where they can access most up to date paperwork, information and guidance on SEND service and other professional services that you may need to use in your role as SENDCo.

Who is it for?

The SENDCo Toolkit is for new and experienced SENDCo's and other support staff working with children and young people with special educational needs and disabilities in Redcar and Cleveland. The SENDCo toolkit links closely with our [SEND Local Offer](#) on our [Redcar and Cleveland Information Directory](#).

Why are we doing this?

The SENDCo toolkit is a one stop place where you can easily access the most up to date information that you may need to support our children and young people with SEND. The information can also be found within the [SENDCo Handbook 2025-2026](#) and on our [SEND Local Offer](#).

If you would like to add more resources to this toolkit, or to report a broken link please email monica.wheater@redcar-cleveland.gov.uk



Table of Contents

1	SEND Service
2	SEND Service - paperwork
3	Independent SEND Services
4	New to SENDCo role
5	Inclusion Service
6	Health Services
7	Social, Emotional and Mental Health Services
8	Social Care Services
9	Local Offer, SEND Register and Max Card



Click heading to jump to section



SEND Service

[SEND Service
Team Information](#)

[Educational Psychology
Service
Team Information](#)

[Specialist Teaching
Service
Team Information](#)

[Preparation for
Adulthood](#)

[Early Years SEND
Practitioners Team
Information](#)

[Independent Travel
Trainers
Team Information](#)

[Contents Page](#)



SEND Service - Paperwork

Resource and Support
Panel Referral Form

Costed Provision Map

SEND Support Plan and
SEND Support Plan
Plus

Home and Hospital
Referral for learners
with an EHCP

SEND Portal –
guidance on how to use

EHC Needs Assessment

Annual Review

Early Years/Family Hub
Referral Form

SEND Transport and
Independent Travel
Training

Children and Young
People's Disability
Register

SEND Ranges

Local Offer - SEND

Reasonable
Expectations in
Mainstream Schools

Contents Page



Independent SEND Services



IPSEA guidance

SENDIASS

Contents Page



New to SENDCo Role



[SEND Code of Practice](#)

[Children and Families
Act 2014 \(Part 3\)](#)

[RCBC SENDCo
Handbook 2025-2026](#)

[New to SENDCo Role
Links](#)

[Graduated Approach
to the
neurodevelopment
pathway](#)

[SEND Information
Report and SEND
Policy](#)

[SEND Register](#)

[Broad Areas Of Need
and Primary Need](#)

[SEND and Disability in
the Early Years – Tool
Kit](#)

[SEND Census](#)

Contents Page



Inclusion Service

Pupil Inclusion Panel
Referral Form

Inclusion Service

Part time timetable
notification paperwork

Exclusion Guidance

Suspension and
Permanent Exclusion
Guidance 2024 (Gov)

Elective Home
Education

Contents Page



Health Services



Occupational Therapy

Paediatric
Physiotherapy

0-19 Health Visiting
and School Nurse
Service

Speech and Language
Therapy Service

Epilepsy Specialist
Nurse Service and
Advice Line for 18+

STARS – Sensory
teaching, advisory and
resources service

Diabetes Support

South Tees Children's
Continence Service

Contents Page



Social, Emotional and Mental Health Services

Camhs - Single Point of Contact

Neuro Referral

Young Carers/The Junction

Family Support Service by Daisy Chain

The Link

The Junction Foundation

Young Minds

Kooth

Headstart

Turning Tides

Barnardos

Mental Health Teams in Schools

Contents Page



Social Care



Early Help
Referral Form

Children with
Disabilities Team

Children's Continuing
Care

Kinship Care and
Special Guardianship
Team

Family Hub Referral
Form

Learning Disability
Team

Adult Access Team

Contents Page



Local Offer, Disability Register and Max Card

[Send Local Offer](#)

The SEND Local Offer provides information for children and young people aged 0 – 25 with SEND. It includes information about mainstream and specialist education, health and care provision, accessible and inclusive activities, support services and post-16 education and training opportunities.

[Children and Young People's SEND Register](#)

The Disability register is a database that holds information about children and young people who live in Redcar and Cleveland. The Children's Act 1989 required us to keep a register. This register helps us to plan and develop services for children and young people with disabilities, it helps us know who we have, where they are and what they may need support to support them. In addition to planning, the register also help us to involve and inform families as well as keep in touch to share news and updates about services.

[MAX Card](#)

Parent/ carers may also want to apply for a Max Card, a discount card for children with send.

[Contents Page](#)

